



AUSTRALIAN INSTITUTE
OF LANDSCAPE DESIGNERS
& MANAGERS LTD

FY2023-24

20 November 2024

The Directors
Australian Institute of Landscape Designers & Managers Ltd
Suite 3.09, 12 Century Circuit
NORWEST NSW 2153



**Brain
Partners**

Dear Directors,

AILDM for the year ended 30 June 2024

We enclose the following documents in respect of the year ended 30 June 2024:

Financial Statements:

- Australian Institute of Landscape Designers & Managers Ltd

Minutes/Resolutions:

- Australian Institute of Landscape Designers & Managers Ltd

Tax Return:

- Australian Institute of Landscape Designers & Managers Ltd

**Chartered
Accountants.**

**Advisory.
Optimisation.
Compliance.**

Telephone
+61 (0)2 8851 7640

Email
assist@brain.partners

Website
brain.partners

Suite 3.09
12 Century Circuit
Norwest NSW 2153
Australia

Please find table below summarising the group's tax position:

| Client Ref | Client Name | Taxable Income/(Loss) | Income Tax Estimate |
|------------|--|--------------------------|------------------------|
| AILDM001 | Australian Institute of Landscape Designers & Managers Ltd | \$37,388.00 | \$7,616.00 Payable |

All documentation will be uploaded to the Client Portal for your review and approval. Please read carefully as you will be digitally signing for both the Tax Returns & Client Substantiation Declaration (Page 3 & 4 of this cover letter).

The fee for this work will be provided separately to your email for your action, please note that payment of invoice is required to be settled before we lodge the tax return(s) with the ATO.

Please note that you are required to keep an original Electronic Lodgement declaration (ELD), for a period of five years from the date you make the declaration. In this respect, attached to your copy of the return is a copy of the declaration that you should sign and retain with your tax records.



Tax agent
21029005

Company Director
Fergus Brain
FCA BSc (Hons)

Company Secretary
Melissa Brain
CPA, BFinAdmin

Liability limited by a
scheme approved under
Professional Standards
Legislation.

ABN 91 135 034 874

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Important details on self-assessment

Please note that Australian taxpayers are subject to a self-assessment regime. This basically means that **you** are responsible for declaring all of your assessable income, and only claiming deductions and/or rebates to which you are entitled. Upon lodgement with the ATO, your tax return is usually accepted by the ATO without being checked, and an assessment notice is issued. However, under the laws of self-assessment, the ATO is generally able to review your claims and increase or decrease the amount of tax payable for up to two years (or four years for certain taxpayers), and longer where tax avoidance is involved, after you lodge your return. If you want more information on self-assessment, please refer to the ATO website.

Please sign to acknowledge that you understand the self-assessment laws, as described above.



.....
Signature of Taxpayer

Yours Sincerely



Fergus A Brain | FCA

Founding Partner

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EMAIL fergus@brain.partners



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Client Substantiation Declaration

I **confirm** that you have advised me that I must demonstrate that I have incurred an expense for income producing purposes. In addition, you have advised me of the stringent Substantiation legislation I must satisfy in relation to work, car and business travel expenses.

In addition, you have informed me that I must obtain original receipts and keep them for a minimum of five years from the date my return is lodged. The receipts must contain the following details:

- Name of supplier;
- Amount of expense;
- Nature of goods and services (noting the specific type of items purchased or expenditure incurred which I am able to personally record up to the date of lodgement of my return where not adequately noted by the supplier);
- Date of expense (which I am able to personally record where not noted by the supplier);
- The date of the documents.

Penalties to apply with incorrect returns

You have also advised me that additional tax, penalties, interest and possible prosecution action may be taken against me by the ATO if I provide details which lead to an incorrect tax return being lodged.

In addition, you have informed me that an important feature of the new tax agent services regime that commenced on 1 March 2010 is the provision of a “safe harbour” protection from penalties in certain circumstances for taxpayers who engage registered tax agents.

You have also advised me that in order to obtain the benefits of “safe harbour” protection, I must provide you with “all relevant taxation information” to enable accurate statements to be provided to the Australian Taxation Office.

Income from sources in and out of Australia for the year of income

In the situation that you are an Australian resident, I must declare income from all sources, in and out of Australia, including net capital gains received, for the year of income in my tax return.

Apportionment

Where items are used for both business and private purposes, e.g., car, mobile telephone, home telephone, computer etc., I have records to verify my business usage claim. In addition, my employer will verify that it was necessary to incur such expenditure in earning my assessable income. Further, I have instructed you to prepare the return based on me being able to produce these records, if required.



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Client Substantiation Declaration (continued)

Audit matters

I further confirm that:

- I. I am aware of the procedures to follow if a document is lost or destroyed;
- II. I may be required to verify any income or expense item noted in my return in the event of an ATO audit;
- III. I understand the Substantiation schedules I completed for all work, car and travel expense claims under self-assessment;
- IV. I understand that, for the purposes of obtaining “safe harbour” protection, it remains my responsibility to properly record matters relating to my tax affairs and to bring all of the relevant facts to your attention in order to show reasonable care; and
- V. I have read and understood the tax return prepared for me.

I declare that:

- a. I have disclosed, and you have returned, all of the income, including net capital gains which I have earned/received, for the income year.
- b. All income declared, claims for deductions and tax offsets/rebates included in my return are based on my specific instructions and advice that I satisfy the relevant taxation requirements.
- c. I have all receipts or documentation necessary to substantiate the above claims and I will make them available if required by the Tax Office; and
- d. You have clarified what written evidence (including car/travel records) will be required during an audit and penalties, (including prosecution) that may be applied if incorrect claims are identified in an audit situation.



.....
Signature of Taxpayer

Colin Dagger

.....
Name (print)

Dated the28..... day ofNovember..... 2024



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Partners**

**Australian Institute of Landscape Designers &
Managers Ltd**

Trading as 'Landscape Design Institute'
Not for Profit - Company Limited by Guarantee
ABN 42 065 777 273

Financial Statements
For the year ended 30 June 2024

BRAIN PARTNERS
Chartered Accountants
Suite 3.09, 12 Century Circuit
Norwest Australia NSW 2153

Phone: 02 8851 7640 Fax: 02 8851 7646
Email: assist@brain.partners
Website: www.brain.partners

Australian Institute of Landscape Designers & Managers Ltd
Trading as 'Landscape Design Institute'
Not for Profit - Company Limited by Guarantee
ABN 42 065 777 273

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Australian Institute of Landscape Designers & Managers Ltd
Trading as 'Landscape Design Institute'
Not for Profit - Company Limited by Guarantee
ABN 42 065 777 273
Directors' Report

Your directors present this report on the company for the financial year ended 30 June 2024.

Directors

The names of the directors currently in office:

Andrew Munro
Colin Dagger
Vanessa Walsh
Kylie Brinfield

Operating Result

The profit of the company for the financial year after providing for income tax amounted to:

| Year ended | Year ended |
|--------------|--------------|
| 30 June 2024 | 30 June 2023 |
| \$ | \$ |
| 50,989 | (8,440) |

Principal Activities

The principal activities of the company during the course of the year were to operate as a Professional Organisation for landscape designers for the benefit of its members.

During the year, significant operational changes were implemented to restore the Institute's profitability.

Significant Changes in the State of Affairs

No significant changes in the company's state of affairs occurred during the financial year.

After Balance Date Events

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations, or the state of affairs of the company in subsequent financial years.

Future Developments

The company expects to maintain the present status and level of operations and hence there are no likely developments in the operations in future financial years.

Australian Institute of Landscape Designers & Managers Ltd
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Directors' Report

Environmental Issues

The company's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a State or Territory.

Dividends

No dividends were declared or paid since the start of the financial year. No recommendation for payment of dividends has been made.

Share Options

No options over issued shares or interests in the company were granted during or since the end of the financial year and there were no options outstanding at the date of this report.

Directors Benefits

No director has received or has become entitled to receive, during or since the financial year, a benefit because of a contract made by the company or related body corporate with a director, a firm which a director is a member or an entity in which a director has a substantial financial interest.

Indemnifying Officer or Auditor

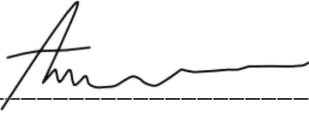
No indemnities have been given or agreed to be given or insurance premiums paid or agreed to be paid, during or since the end of the financial year, to any person who is or has been an officer or auditor of the company.

Proceedings on Behalf of Company

No person has applied for leave of Court to bring proceedings on behalf of the company or intervene in any proceedings to which the company is a party for the purpose of taking responsibility on behalf of the company for all or any part of those proceedings. The company was not a party to any such proceedings during the year.

Australian Institute of Landscape Designers & Managers Ltd
Trading as 'Landscape Design Institute'
Not for Profit - Company Limited by Guarantee
ABN 42 065 777 273
Directors' Report

Signed in accordance with a resolution of the Board of Directors:



Andrew Munro
Director

Dated: 28/11/2024



Colin Dagger
Director

Dated: 28/11/2024

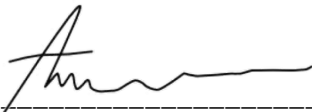
Australian Institute of Landscape Designers & Managers Ltd
Trading as 'Landscape Design Institute'
Not for Profit - Company Limited by Guarantee
ABN 42 065 777 273
Directors' Declaration

The directors have determined that the company is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies prescribed in Note 1 to the financial statements.

The directors of the company declare that:

1. the financial statements and notes, present fairly the company's financial position as at 30 June 2024 and its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements;
2. in the directors' opinion, there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

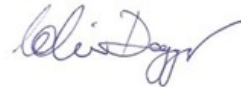
This declaration is made in accordance with a resolution of the Board of Directors.



Andrew Munro

Director

Dated: 28/11/2024



Colin Dagger

Director

Dated: 28/11/2024

Australian Institute of Landscape Designers & Managers Ltd

Trading as 'Landscape Design Institute'

Not for Profit - Company Limited by Guarantee

ABN 42 065 777 273

Compilation Report to Australian Institute of Landscape Designers & Managers Ltd

We have compiled the accompanying special purpose financial statements of Australian Institute of Landscape Designers & Managers Ltd, which comprise the balance sheet as at 30 June 2024, the Statement of Profit and Loss for the year then ended, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in Note 1 to the financial statements.

The Responsibility of the Directors

The directors of Australian Institute of Landscape Designers & Managers Ltd are solely responsible for the information contained in the special purpose financial statements, the reliability, accuracy and completeness of the information and for the determination that the significant accounting policies used are appropriate to meet their needs and for the purpose that the financial statements were prepared.

Our Responsibility

On the basis of information provided by the directors, we have compiled the accompanying special purpose financial statements in accordance with the significant accounting policies as described in Note 1 to the financial statements and APES 315 Compilation of Financial Information.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the significant accounting policies described in Note 1 to the financial statements. We have complied with the relevant ethical requirements of APES 110 Code of Ethics for Professional Accountants (including Independence Standards).

Assurance Disclaimer

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial statements were compiled exclusively for the benefit of the directors who are responsible for the reliability, accuracy and completeness of the information used to compile them. Accordingly, these special purpose financial statements may not be suitable for other purposes. We do not accept responsibility for the contents of the special purpose financial statements.

F A Brain, FCA BSc(Hons)
BRAIN PARTNERS
Suite 3.09, 12 Century Circuit
Norwest Australia

20 November, 2024

Australian Institute of Landscape Designers & Managers Ltd
Trading as 'Landscape Design Institute'
Not for Profit - Company Limited by Guarantee
ABN 42 065 777 273
Profit and Loss Statement
For the year ended 30 June 2024

| | 2024 \$ | 2023 \$ |
|--|---------------|----------------|
| Operating profit before income tax | 60,336 | (6,806) |
| Income tax attributable to operating profit (loss) | (9,347) | (1,634) |
| Operating profit after income tax | 50,989 | (8,440) |
| Retained profits at the beginning of the financial year | 14,024 | 22,464 |
| Total available for appropriation | 65,013 | 14,024 |
| Retained profits at the end of the financial year | 65,013 | 14,024 |

These financial statements are unaudited. They must be read in conjunction with the attached Accountant's Compilation Report and Notes which form part of these financial statements.

Australian Institute of Landscape Designers & Managers Ltd
Trading as 'Landscape Design Institute'
Not for Profit - Company Limited by Guarantee
ABN 42 065 777 273
Balance Sheet as at 30 June 2024

| | Note | 2024 \$ | 2023 \$ |
|----------------------------------|------|----------------|---------------|
| Assets | | | |
| Current Assets | | | |
| Cash assets | | 111,279 | 27,181 |
| Receivables | | 225 | 2,258 |
| Current tax assets | | 995 | (603) |
| Total Current Assets | | 112,499 | 28,836 |
| Total Assets | | 112,499 | 28,836 |
| Liabilities | | | |
| Current Liabilities | | | |
| Payables | | 4,632 | - |
| Current tax liabilities | | 10,679 | 206 |
| Other | | 30,665 | 13,095 |
| Total Current Liabilities | | 45,976 | 13,300 |
| Total Liabilities | | 45,976 | 13,300 |
| Net Assets | | 66,524 | 15,535 |
| Equity | | | |
| Reserves | | 1,511 | 1,511 |
| Retained profits | | 65,013 | 14,024 |
| Total Equity | | 66,524 | 15,535 |

**These financial statements are unaudited. They must be read in conjunction with the attached Accountant's
Compilation Report and Notes which form part of these financial statements.**

Australian Institute of Landscape Designers & Managers Ltd
Trading as 'Landscape Design Institute'
Not for Profit - Company Limited by Guarantee
ABN 42 065 777 273
Notes to the Financial Statements
For the year ended 30 June 2024

Note 1: Summary of Significant Accounting Policies

Basis of Preparation

The directors have prepared the financial statements on the basis that the company is a non-reporting entity because there are no users dependent on general purpose financial statements. The financial statements are therefore special purpose financial statements that have been prepared in order to meet the needs of members.

The financial statements have been prepared in accordance with the significant accounting policies disclosed below, which the directors have determined are appropriate to meet the needs of members. Such accounting policies are consistent with the previous period unless stated otherwise.

The financial statements have been prepared on an accrual basis and are based on historical costs unless otherwise stated in the notes. The accounting policies that have been adopted in the preparation of the statements are as follows:

(a) Income Tax

The income tax expense (income) for the year comprises current income tax expense (income). The company does not apply deferred tax.

Current income tax expense charged to the profit or loss is the tax payable on taxable income calculated using applicable income tax rates enacted, or substantially enacted, as at the reporting date. Current tax liabilities (assets) are therefore measured at the amounts expected to be paid to (recovered from) the relevant taxation authority.

(b) Loans and Receivables

Trade receivables are recognised initially at cost and are subsequently measured at cost less any provision for impairment. Most sales are made on the basis of normal credit terms and are not subject to interest. Where credit is extended beyond normal credit terms and is more than 12 months, receivables are discounted to their present value. At the end of each reporting period, the carrying amounts of trade and other receivables are reviewed to determine whether there is any objective evidence that the amounts are not recoverable. A provision for impairment is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables.

Other receivables include loans granted by the company and are discounted to present values using the interest rate inherent in the loan.

Australian Institute of Landscape Designers & Managers Ltd
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Notes to the Financial Statements
For the year ended 30 June 2024

(c) Impairment of Assets

At the end of each reporting period, property, plant and equipment, intangible assets and investments are reviewed to determine whether there is any indication that those assets have suffered an impairment loss. If there is an indication of possible impairment, the recoverable amount of any affected asset (or group of related assets) is estimated and compared with its carrying amount. The recoverable amount is the higher of the asset's fair value less costs of disposal and the present value of the asset's future cash flows discounted at the expected rate of return. If the estimated recoverable amount is lower, the carrying amount is reduced to the estimated recoverable amount and an impairment loss is recognised immediately in profit or loss.

(d) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the company during the reporting period, which remain unpaid. The balance is recognised as a current liability. Trade and other payables are subject to normal credit terms (30–60 days) and do not bear interest.

(e) Provisions

Provisions are recognised when the company has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reasonably measured.

Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

(g) Revenue and Other Income

Revenue is measured at the value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which, for floating rate financial assets, is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

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Notes to the Financial Statements
For the year ended 30 June 2024

Revenue recognised related to the provision of services is determined with reference to the stage of completion of the transaction at the end of the reporting period and where outcome of the contract can be estimated reliably. Stage of completion is determined with reference to the services performed to date as a percentage of total anticipated services to be performed. Where the outcome cannot be estimated reliably, revenue is recognised only to the extent that related expenditure is recoverable.

All revenue is stated net of the amount of goods and services tax (GST).

(h) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST components of investing and financing activities, which are disclosed as operating cash flows.

Australian Institute of Landscape Designers & Managers Ltd
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ABN 42 065 777 273
Detailed Profit and Loss Statement
For the year ended 30 June 2024

| | 2024 | 2023 |
|---------------------------------|---------|---------|
| | \$ | \$ |
| Income | | |
| Membership fees | 114,118 | 114,162 |
| Magazine advertising income | 15,136 | 416 |
| Events income | 3,837 | 345 |
| Advertising income | 6,650 | - |
| Awards dinner income | 16,013 | 7,850 |
| Workshops income | 2,157 | 3,327 |
| Competitions income | 10,227 | 2,455 |
| Sponsorship income | 27,023 | 26,000 |
| Bad debts recovered | 3,771 | - |
| Walda Fund | 18,800 | - |
| Interest received | 1 | 5 |
| Other income (Non-Members) | 525 | - |
| Rebates and refunds | 496 | 473 |
| Total income | 218,756 | 155,033 |
| Expenses | | |
| Accountancy fees | 5,970 | 4,790 |
| Administration fees | 43,505 | 74,631 |
| Administration superannuation | 4,786 | 6,654 |
| Advertising & promotion | 4,297 | 2,501 |
| Awards dinner costs | 26,249 | 15,008 |
| Bad debts | - | 13,771 |
| Bank fees & credit card charges | 2,228 | 997 |
| Bookkeeping fees | 1,927 | 5,530 |
| Computer expenses | 135 | - |
| Filing fees | 395 | 304 |
| Fines | 2,252 | - |
| Gifts, prizes & awards | 747 | 390 |
| Insurance premiums | 3,569 | 3,577 |
| Interest charges | 559 | - |

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Compilation Report and Notes which form part of these financial statements.**

Australian Institute of Landscape Designers & Managers Ltd
Trading as 'Landscape Design Institute'
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ABN 42 065 777 273
Detailed Profit and Loss Statement
For the year ended 30 June 2024

| | 2024 | 2023 |
|--|---------------|----------------|
| | \$ | \$ |
| Magazine & newsletter costs | - | 16,313 |
| Meeting expenses | 4,579 | 446 |
| Postage & freight | 1,972 | 825 |
| Printing & stationery | 278 | 954 |
| Salaries - ordinary | 19,427 | - |
| Social media costs | 14,725 | - |
| Show & event expenses | 1,301 | 466 |
| Subscriptions | 5,724 | - |
| Superannuation | 2,044 | - |
| Telephone, mobile & internet | 1,150 | 705 |
| Travel & accommodation | 3,837 | 12,820 |
| Website hosting & design costs | 3,156 | 59 |
| Workshop & seminar expenses | 1,197 | 780 |
| Sundry expenses | 2,411 | 317 |
| Total expenses | 158,420 | 161,840 |
| Profit from Ordinary Activities before income tax | 60,336 | (6,806) |

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Australian Institute of Landscape Designers & Managers Ltd
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Detailed Balance Sheet as at 30 June 2024

| | Note | 2024 \$ | 2023 \$ |
|--------------------------------|------|----------------|---------------|
| Current Assets | | | |
| Cash Assets | | | |
| CBA cheque account | | 42,658 | 4,569 |
| AMP investment account | | - | - |
| AMP EFT account | | - | - |
| SGB business account | | 65,513 | 22,611 |
| St.George - 205177951 | | 3,107 | - |
| | | 111,279 | 27,181 |
| Receivables | | | |
| Trade debtors | | 225 | 17,406 |
| Less: Provision doubtful debts | | - | (15,148) |
| | | 225 | 2,258 |
| Current Tax Assets | | | |
| GST | | 995 | (603) |
| | | 995 | (603) |
| Total Current Assets | | 112,499 | 28,836 |
| Total Assets | | 112,499 | 28,836 |

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ABN 42 065 777 273
Detailed Balance Sheet as at 30 June 2024

| | Note | 2024 \$ | 2023 \$ |
|---|------|---------------|---------------|
| Current Liabilities | | | |
| Payables | | | |
| Unsecured: | | | |
| Trade creditors | | 4,632 | - |
| | | 4,632 | - |
| Current Tax Liabilities | | | |
| Taxation | | 7,616 | (270) |
| PAYG Withholdings Payable | | 1,596 | - |
| PAYG Income Tax instalments payable | | 246 | 476 |
| Superannuation Payable | | 1,221 | - |
| | | 10,679 | 206 |
| Other | | | |
| Member subscriptions paid in advance | | 30,665 | - |
| Income in advance | | - | 13,095 |
| | | 30,665 | 13,095 |
| | | 45,976 | 13,300 |
| Total Current Liabilities | | 45,976 | 13,300 |
| | | 45,976 | 13,300 |
| Total Liabilities | | 45,976 | 13,300 |
| | | 66,524 | 15,535 |
| Net Assets | | 66,524 | 15,535 |
| Equity | | | |
| Reserves | | | |
| General reserve | | 1,511 | 1,511 |
| Retained profits / (accumulated losses) | | 65,013 | 14,024 |
| Total Equity | | 66,524 | 15,535 |

These financial statements are unaudited. They must be read in conjunction with the attached Accountant's Compilation Report and Notes which form part of these financial statements.

**AUSTRALIAN INSTITUTE OF
LANDSCAPE DESIGNERS & MANAGERS LTD
ACN 065 777 273
For the year ended 30 June 2024**

Annual Resolution of the Directors

Financial

To confirm that the financial statements of the Company in respect of the year ended 30 June 2024 have been prepared as a special purpose financial report in accordance with the accounting policies as detailed per Note 1 in the accompanying financial statements.

To confirm that the Company is a non-reporting entity and to the best of the knowledge and belief of the Directors, would remain so in the current financial year.

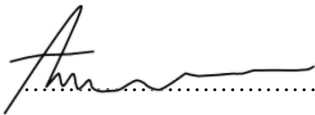
Solvency

In the opinion of the Directors, the Company could pay its debts as and when they fall due.

Directors' Declaration

That the Declaration by the Directors in respect of the year ended 30 June 2024 be approved and be signed by the Directors on behalf of the Board.

We hereby agree with the above resolutions:



Director



Director

Dated this the 28th day of November, 2024

**AUSTRALIAN INSTITUTE OF
LANDSCAPE DESIGNERS & MANAGERS LTD
ACN 065 777 273**

Notice of Annual General Meeting

In accordance with section 249H(2)(a) of the Companies Act 2001, notice is hereby given that the Annual General Meeting of the Company will be held at

online via Zoom.

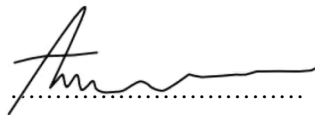
Link to be provided to any
member who registers to:
hello@ldi.org.au

on 12th day of December 2024, commencing at 5:00pm AEDT

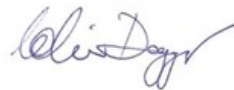
Business

To table the Financial Statements of the Company for the year ended 30 June 2024.

Any member who is entitled to attend and vote is permitted to appoint a proxy. That person must be a natural person if at least 18 years old. Forms to appoint proxies must be lodged at the Company's registered office, Suite 3.09, 12 Century Circuit, Norwest NSW 2153 not less than 48 hours prior to the commencement of the meeting.



Director



Director

Dated this the 28th day of November, 2024